

PDSB Student Account Login Details

1. Go to the PDSB website (www.peelschools.org)
2. On the home page, click on the **BYOD login** button

The screenshot shows the Peel District School Board website. At the top, there is a blue header with the Peel logo and the text 'District School Board'. To the right of the logo, there are language options: ਪੰਜਾਬੀ, اردو, हिन्दी, தமிழ், العربية, ગુજરાતી, and a 'more' button. Below the language options are 'Staff login' and 'BYOD login' buttons. The 'BYOD login' button is circled in red, and a red arrow points to it from the instructions above. To the right of the 'BYOD login' button are three 'A' icons, social media icons for Facebook, Twitter, YouTube, and Instagram, and a search bar. Below the header is a navigation menu with links: About Us, Calendar, Schools, Staff, Continuing & Adult Education, Jobs, Media, and Contact Us. The main content area features a large blue banner with the text 'we RISE together' and an upward-pointing arrow. To the right of the banner is a dark blue box with the text 'Register to attend the community forums for the board's action plan to support black male students' and a 'Learn More' button. Below the banner are several service tiles: 'Parents' (Register Your Child, Get Involved, Specialized Programs), 'Students' (Homework Help, Transcripts, 40 Hours), 'New to Peel' (Welcome Centres, International Students, ESL), 'Trustees' (Meet Your Trustee, Student Trustees, Board Policies), 'Report a student absence', and 'Find Your School' (with a magnifying glass icon).

3. After the home page, the page below will appear. You will need to enter your username & password. Your username is your student number. Your password will be the same as your school computer login. (Normally YYYYMMDD)



Sign in with your Username and Password

Username

Password

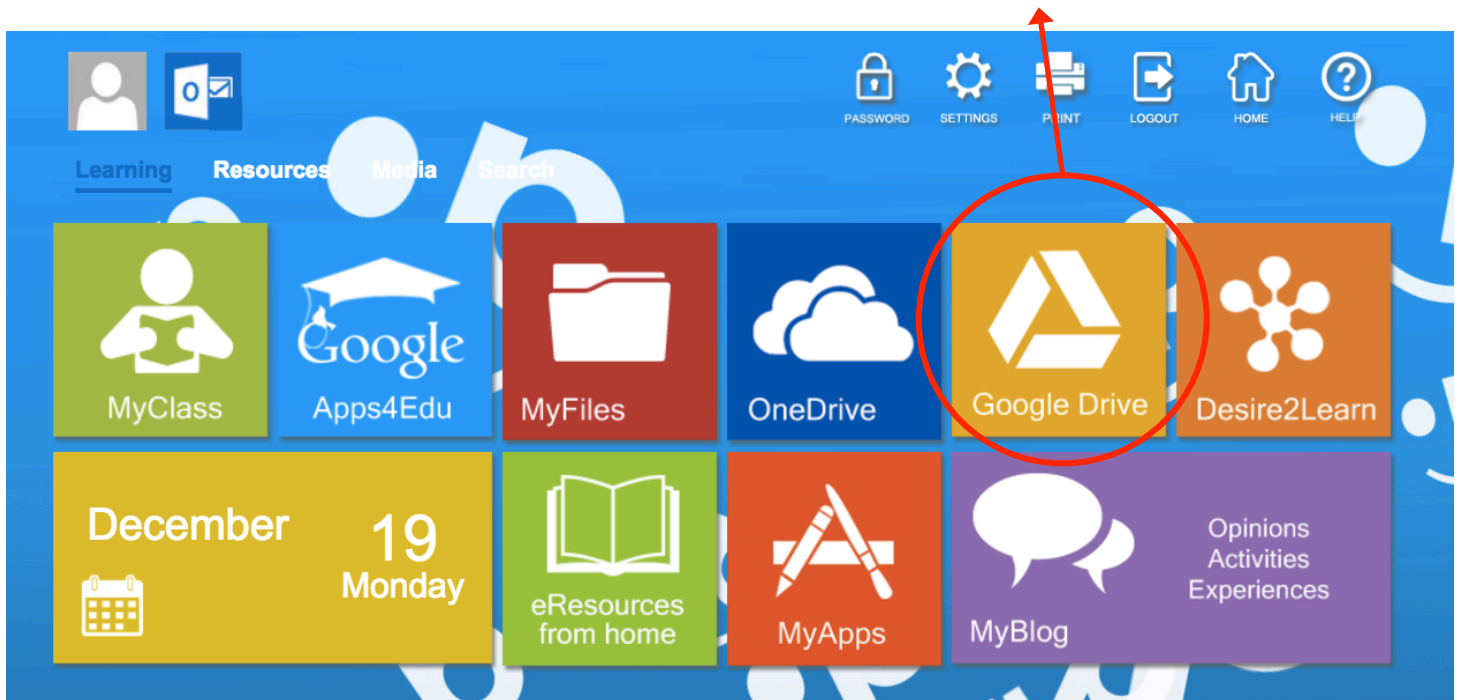
[Sign in](#)

By Clicking Sign In, you agree to the following [Terms and Conditions](#).

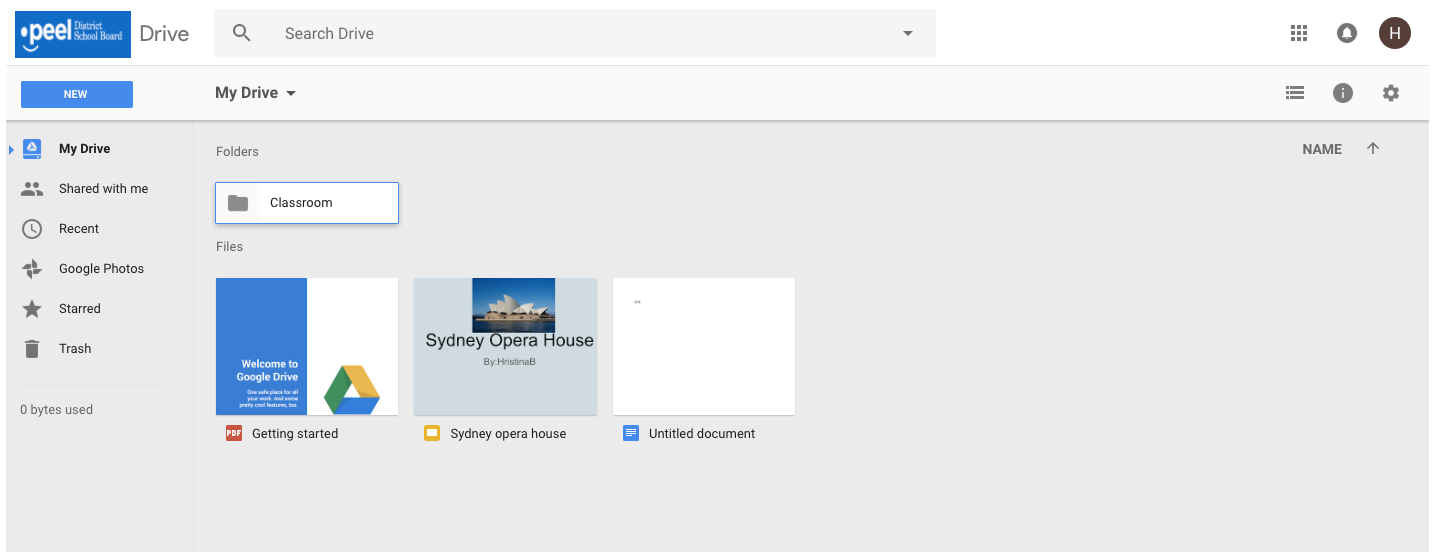
If you are experiencing login issues, please check your clock settings and ensure that the date, time, and time zone are set correctly.

[Change/Forget Password?](#)

4. Once you have signed in, this page will appear. As you can see, there are different buttons to access. The main one you will need is **Google Drive**




5. When you click the **Google Drive** button, you will enter your Google Drive account (picture below). Google Drive is a storage system where you can easily store and share files through email addresses or imported contacts. You can also drag files into your Google Drive that you have created on your computer.




Let's create....

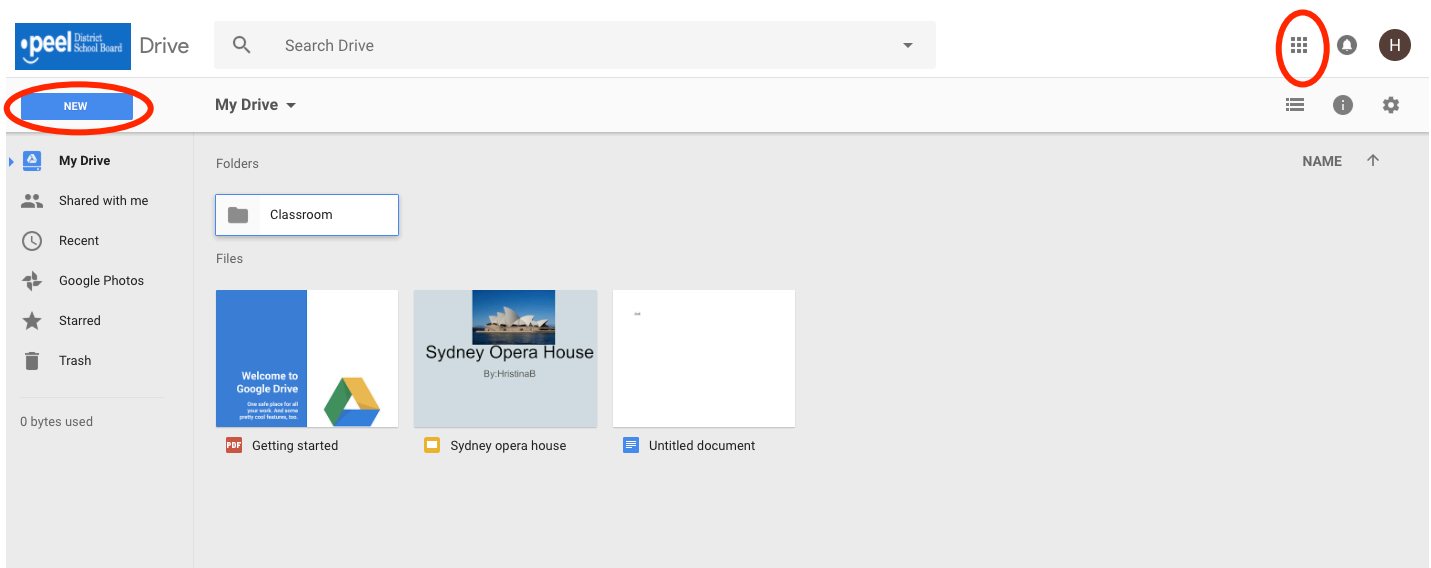
Google has alternatives to:

- Microsoft Word → Google Docs
- Microsoft Excel → Google Sheets
- Microsoft PowerPoint → Google Slides

[1] You can access a new Google doc, sheets or slides through the  **“New” button**. When clicked, a drop-down list will appear to choose which one you would like to use. You can also use this button to create a new folder and access other Google apps.

[2] You can access all apps, using the  **grid button**. When clicked, a drop-down list will appear to choose which one you would like to use. You can also use this button to access your school Gmail account, Google Classroom and other Google apps.

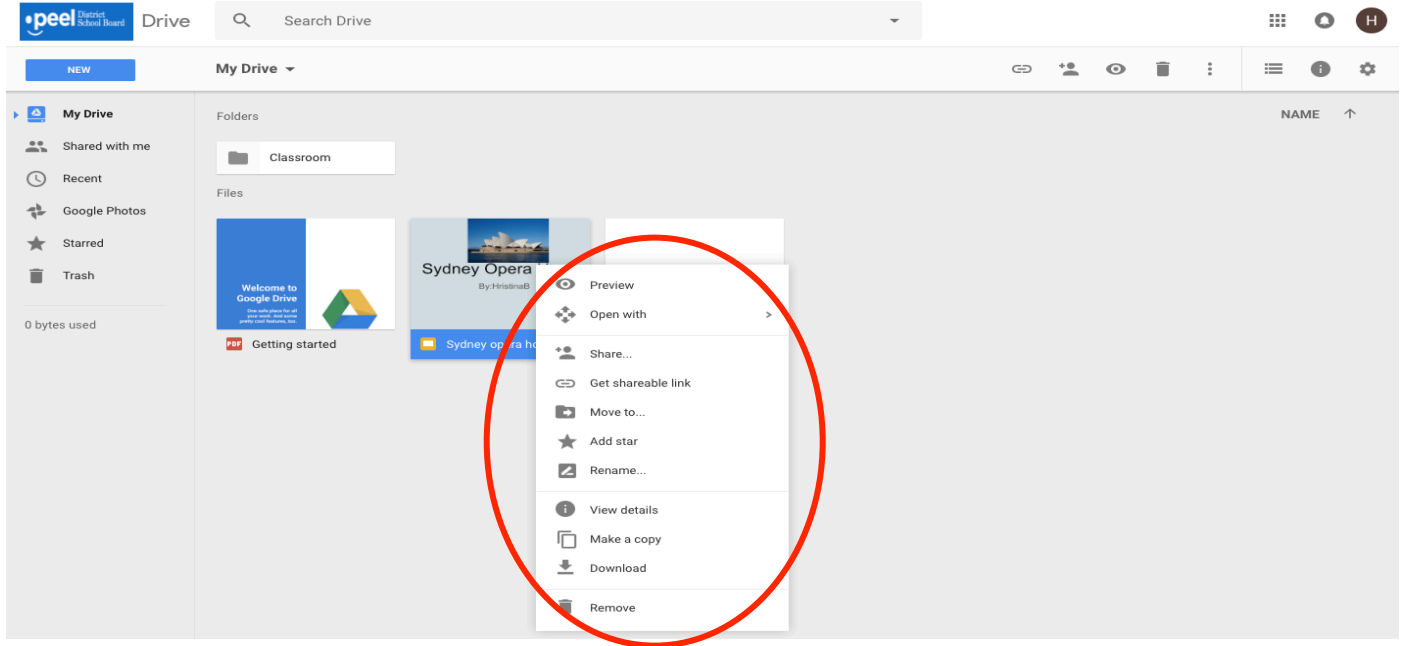
Why Google apps instead of Microsoft? When using any of the Google apps, they will save automatically. They are also connected to PDSB accounts (all students or teachers) so files can easily be shared.



Let's share a file...


Right click on the file you want to share; a drop down list will appear

Click on the  "Share" button

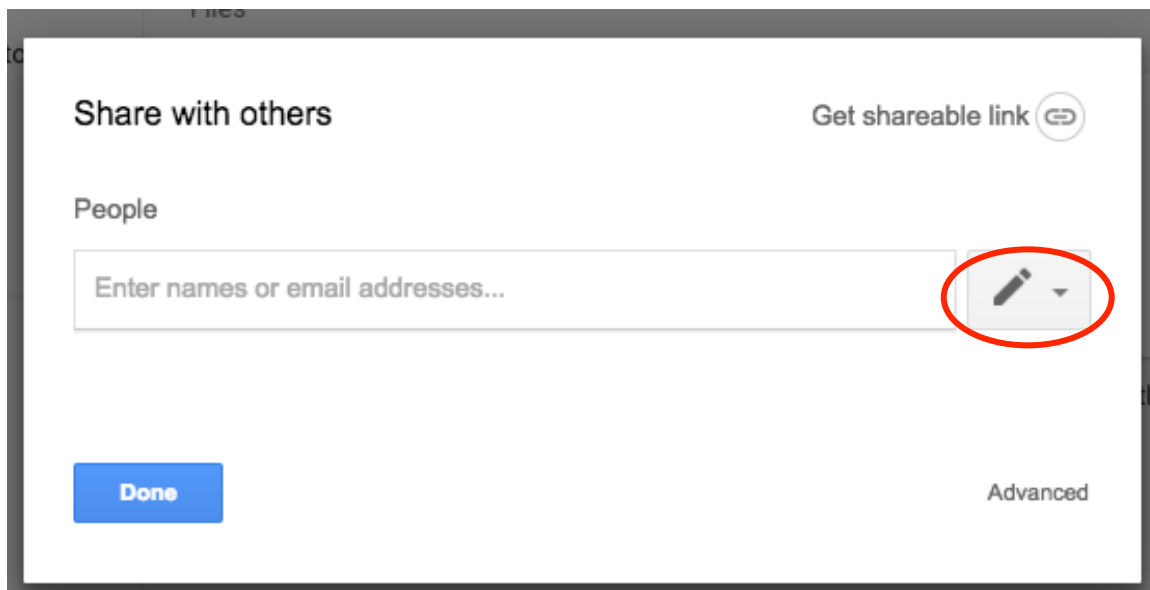


When you click on the "Share" button, a pop up will appear (see below). In the message box, you can:



- Enter the person's email address
- If the person is a part of PDSB (student or teacher), type in their name; a list of names will appear for you to choose from. Make sure you check the school to verify the person!

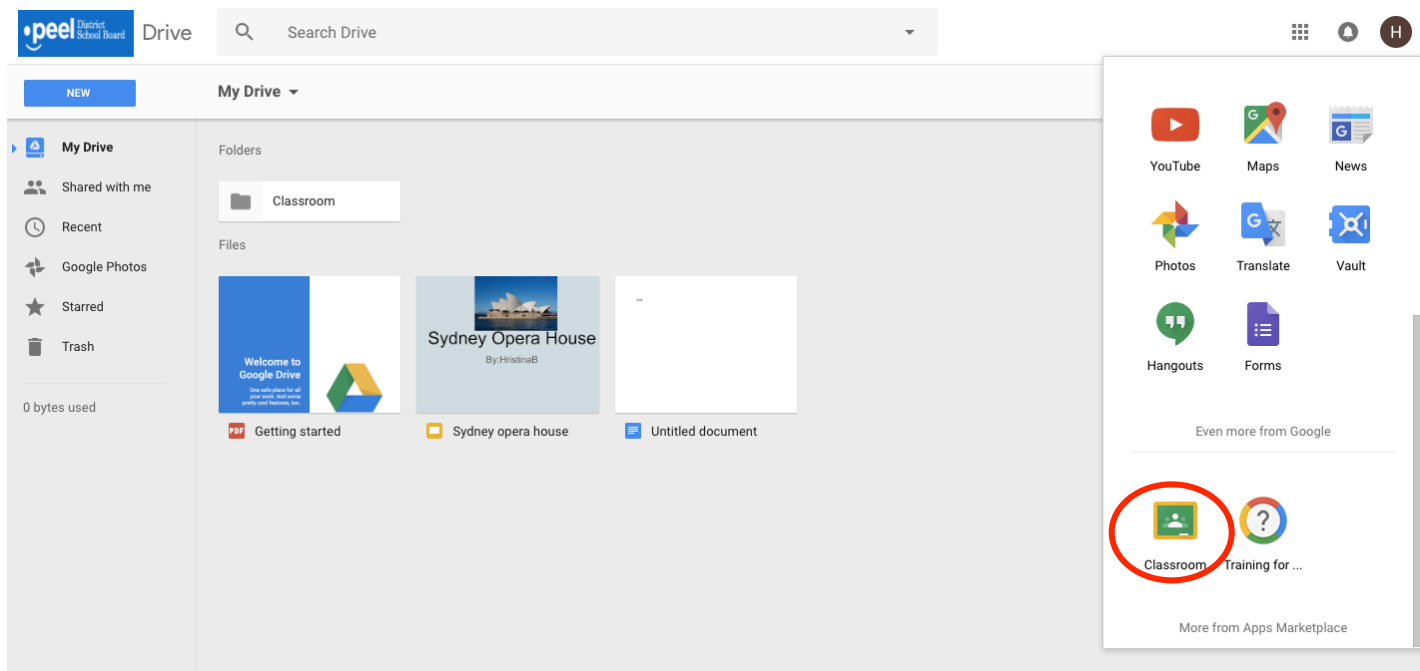
Choose HOW you would like to share your file with others using the  button. When this is clicked, a drop down list will appear.

- **"Can Edit"** → the person/people you are sharing with can edit the file
- **"Can Comment"** → the person/people you are sharing with can comment on the file; they can NOT edit
- **"Can View"** → The person/people you are sharing with can only view the file (no comment/no edit)

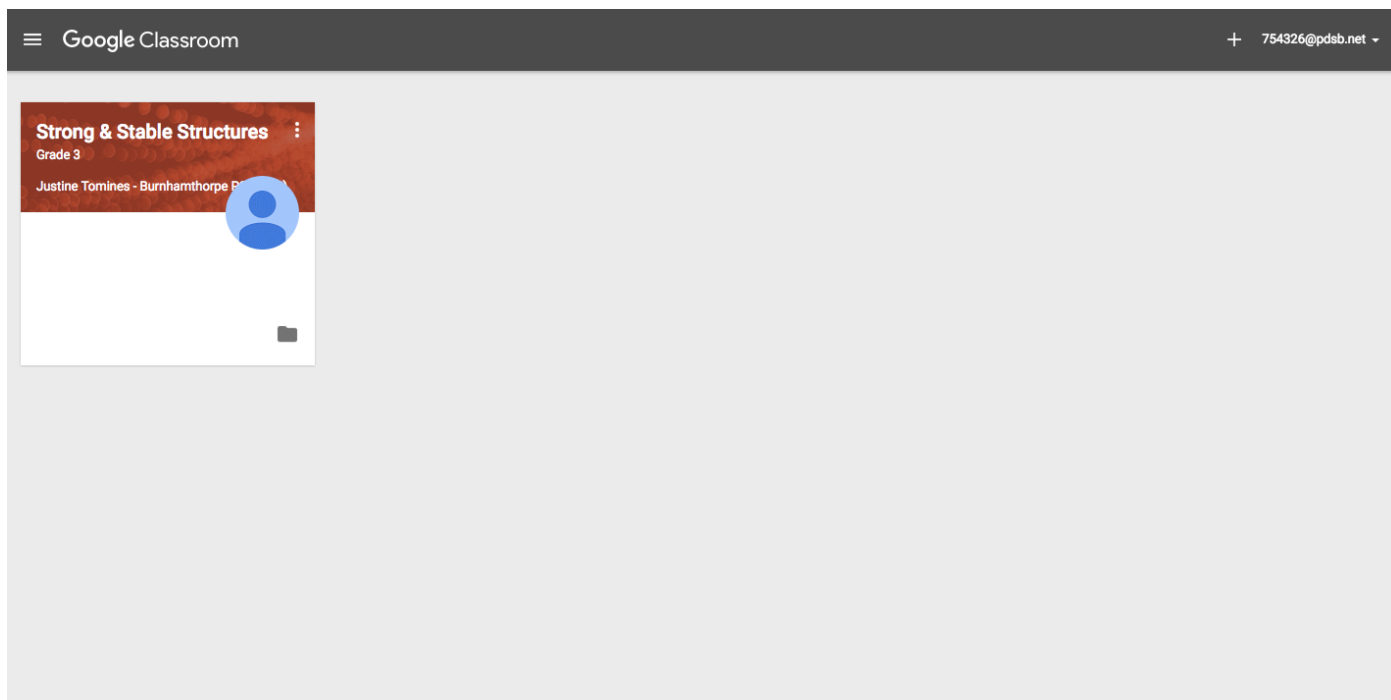


Google Classroom

Access your Google Drive account and click on the  grid button; a drop-down list will appear. Scroll down until you see the  Google Classroom button to click.



Once the Google Classroom button is clicked, a new screen will appear (below) which is your home screen. If you are already a part of a classroom, you will see the classrooms on the page. As you can see on this page, the student is a part of the “Strong & Stable Structures” Grade 3 classroom.



To join a classroom...

On the home screen, click the + button in the right corner. It will prompt you to enter a class code that would've been given to you by your teacher. Enter your class code. Once you have joined a class, it will appear on your home screen.

